

REGULAR COUNCIL MEETING
Standard Village Office 7 pm
Wednesday November 9, 2022

AGENDA Regular Meeting

- 1.0 CALL TO ORDER:
- 2.0 AGENDA ADDITIONS:
- 3.0 GUESTS Stars Ambulance: Glenda Fanden 8pm
 Admin Staff Presence Requested: Jennifer Sommerfeldt (2022-10-02)
- 4.0 PUBLIC WORKS & OFFICE MONTHLY REPORT
- 5.0 MINUTES:
 - 5.1 Regular Minutes October 12th, 2022,
 - 5.2 Organizational Meeting Minutes October 31st, 2022
- 6.0 UNFINISHED BUSINESS, BUSINESS ARISING FROM THE MINUTES, OR RFD's
 - 6.1 Project 2021
 - 6.2 Library App't RFD
 - 6.3 Sublet Leases RFD
 - 6.4 Fire Hydrant Report
 - 6.5 Campground Electrical upgrade
 - 6.6 Webinar for Internet RFD
 - 6.7 Letter to Wheatland County regarding CRISP
 - 6.8 Stop Sign on Frederick & Broadway
- 7.0 FINANCIAL REPORTS Will be provided at the meeting
- 8.0 CORRESPONDENCE
 - 8.1 BrownLee SDAB Training
 - 8.2 County Organizational Meeting
 - 8.3 Fortis 2021 Franchise Presentation
 - 8.4 Introductory Ltr fr Minister Schultz
 - 8.5 Ltr fr County to Minister Copping re Physian Shortage
 - 8.6 Ltr fr Fox Creek to Minister Shandro re Victim Services
 - 8.7 CFWR Ltr to Council re Board Selection
- 9.0 NEW BUSINESS
 - 9.1 Stars Funding Request
 - 9.2 Advertising New Lots for Sale
 - 9.3 Municipal Indicator Results
- 10.0 REPORTS
 - 10.1 WADEMSA: A. Sommerfeldt
 - 10.2 WHMB: M. Gauthier
 - 10.3 DDSWMA: C. Allard
 - 10.4 WFCSS: R. Bryan
 - 10.5 WRC: M. Gauthier
 - 10.6 CFWR: R. Bryan
 - 10.7 DFWR Digital Economy: C. Allard
 - 10.8 Library: L. Casey
 - 10.9 Centennial:
 - 10.10 Internet: RFD
 - 10.11 PRMS Virtual Session: A.Sommerfeldt
- 11.0 OTHER BUSINESS
 - 11.1 BYLAWS
 - 11.2 CLOSED SESSION for legal
 - 11.3 Xmas Light Competition & Community Party
- 12.0 COUNCILORS CONCERNS:
 - 12.1 R. BRYAN
 - 12.2 A. SOMMERFELDT
 - 12.3 C. ALLARD
 - 12.4 L. CASEY
 - 12.5 M.Gauthier
- 13.0 ADJOURN

VILLAGE OF STANDARD REGULAR COUNCIL MEETING

Standard Senior Centre, 7 pm
Wednesday November 9th , 2022

PRESENT Mayor Martin Gauthier
Deputy Mayor Adam Sommerfeldt
Councillor Carol Allard
Councillor Larry Casey
Councillor Richard Bryan
CAO Yvette April
Admin Jennifer Sommerfeldt

1.0 CALL TO ORDER:

Mayor M. Gauthier called the Regular Council Meeting to order at 7pm.

2.0 AGENDA ADDITIONS:

Two Additions to the Agenda:

- 9.4 Motion 2022-10-02 to Rescind
- 9.5 Training from Municipal Affairs

2022-11-01 L. Casey moves to adopt the Agenda as amended.
CARRIED

3.0 GUESTS

- STARS Representatives: Glenda Fanden and Martin Ebel

4.0 PUBLIC WORKS & OFFICE MONTHLY REPORT

Public Works –

- It snowed!
- B. Pedersen was on holidays, Jace & Daniel worked on snow removal.
- New Hydraulics installed on the Kubota last week, B. Pedersen says it's a big time saver.
- Campground winterized and campers left their sites clean.

CAO –

- Review for CAO job will be ready and returned by council for January 2023.
- Tasks from last meeting completed
 - Procedure Bylaw: how to manage presentation times to council: MA recommends a procedural bylaw.
 - Voting Recusal: CAO spoke at organization meeting regard assistant administrator doing duties is not ground to recuse from the vote as per MA Legal Hotline consultation with BrownLee.
 - Firehall upgrades: requested re-quote from Knibbs with the Village assisting to reduce costs
 - Admin Requested lease agreements from non-profit groups more information provided in agenda item 6.3
 - CRISP letter completed: Agenda item 6.7 needs Council approval
 - Contacted Telus regarding unsightly building, contact was putting in a clean up order on Village behalf.
 - Administration completed and learned many new time saving steps that can be used in our everyday office administration. Possible 2 new Apps that MuniSoft offers may assist making Budget & Bank Reconciliations easier. Will review and see if they would work and present in budget.
 - Oct 13th was our Municipal Accountability Review which took 4.5 hours. Waiting for their assessment and will present to Council to implement the necessary changes to comply with the MGA.
 - Oct 17th Attended PRMS virtual presentation for CAO's & Admins on the recommended funding structure
 - Oct 18th Attended WRP meeting in Rockyford (very informative meeting)
 - Fortis letter submitted with Council's wishes to add Rider A at 4% and add Rider B back so that Fortis can charge a % on residents' bills to collect for taxes.
 - Working with S. Rassmussen to disburse the payment of funds from the Grant to the various groups as the Centennial Board approved.

2022-11-02 A. Sommerfeldt moved to adopt the Public Works & Office Monthly Report as presented.
CARRIED

VILLAGE OF STANDARD REGULAR COUNCIL MEETING

Standard Senior Centre, 7 pm
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MINUTES:

4.1 Regular Council Meeting Minutes October 12th, 2022

2022-11-03 R. Bryan moved to adopt the minutes of the October 12th, 2022 Regular Council Meeting
CARRIED as amended with change of location venue was at the Senior Centre.

- Todd I. Wytrychowski of Opus Legal LLP, Counsel for Ruby Rock arrived at 7:08pm

4.2 Organizational Meeting Minutes October 13th, 2022

2022-11-04 R. Bryan moved to adopt the minutes of the October 13th, 2022 Organizational Meeting.
CARRIED

5.0 UNFINISHED BUSINESS, BUSINESS ARISING FROM THE MINUTES, OR RFD'S

6.1 Project 2021

- MPE can't release Progress Report #4 to release funds to Knibbs because Knibbs has not fulfilled their contractual agreement in not paying Ruby Rock (a sub-contractor). Knibbs was asked to supply the hourly breakdown of the days worked past deadlines and MPE requires all sub contractors to be paid before Knibbs can receive payment from the Village.

2022-11-05 M. Gauthier moved to allow Todd Wytrychowski of Opus Legal representing Ruby Rock
CARRIED to address Council.

- T. Wytrychowski presented to Council that Knibbs owes Ruby Rock an unpaid portion, plus GST, plus interest totalling \$210,897.92. There was a verbal agreement between Knibbs and Ruby Rock for a large payment to be received by Oct 25th, 2022; that payment was missed, hence Ruby Rock retaining legal counsel.
- T. Wytrychowski commented that Ruby Rock's issues are not with the Village.
- Through MPE, the Village will cooperate with the needs of Ruby Rock's counsel to support a resolution to this matter.
- T. Wytrychowski of Opus Legal LLP exited at 7:35pm

2022-11-06 M. Gauthier moved to contact BrownLee and ask about how to proceed.
CARRIED

6.2 Library Appointment RFD

2022-11-07 M. Gauthier moved to amend motion 2022-09-01 to appoint Katie Wheatly to the
CARRIED Standard Municipal Library Board for the specified term expiry of December 31, 2024.

6.3 Sublet Leases RFD

- Submitted as information to clarify that the request for Leases with the Village clubs is to uphold the terms of each Agreement with the respective club and to guarantee insurance coverage.
- Points for further research are:
 - How do businesses operating in a non-profit organization fit into the tax system?
 - If taxes are required, who is paying these taxes?
- Dennis Klemm will be attending the next Regular Council Meeting and will be able to address those questions.
- Any further questions from Council will be forwarded to staff for research prior to the next Regular Council Meeting.
- The goal is to ensure the Village and all Club are in compliance with Leases and MGA.

6.4 Fire Hydrant Report

- Fire Hall corner hydrant needs to be moved as it is under water.
- Two hydrants need to be replaced- repaired – estimate is \$1500 each.

6.5 Campground Electrical Upgrades

- Electrical work is nearly complete.

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6.6 Webinar for Internet RFD

2022-11-08 M. Gauthier moved that CAO Yvette April attend the webinar as part of the Fortis
CARRIED presentation to promote wireless broadband to Rural Alberta as an alternative to Fibre.

- STARS Guests, Glenda Fanden and Martin Ebel arrived at 8pm

STARS Presentation:

- STARS thanks Standard for continued support
- Presentation included graphs and charts demonstrating the source of funds and allocation of resources. Currently STARS operates 6 bases. 183 missions since 2018 within Wheatland County and neighbors. Wheatland is top contributing partner. STARS fleet is 10 new Airbus H145s which have increased technologies, safety features and capabilities. Each Airbus includes high end equipment to provide emergency intensive care. 50% of their calls are at night. Participate in each Annual AMTC SIM Competition, this year's first place team was STARS crew; A STARS crew has finished in the top 3 for twenty years.
- Funding request was to maintain the last pledge of support which is \$760/year for the next four years.
- STARS Guests, Glenda Fanden and Martin Ebel exited at 8:25pm

6.7 Letter to Wheatland County regarding CRISP

2022-11-09 A. Sommerfeldt moved to sign the letter for Wheatland County regarding CRISP.
CARRIED

6.8 Stop Sign on Frederick & Broadway

2022-11-10 R. Bryan moved to set up the stop sign at the intersection of Frederick Avenue and The
CARRIED Broadway for northbound traffic.

6.0 FINANCIAL REPORTS – tabled until the next meeting

7.0 CORRESPONDENCE

8.1 BrownLee SDAB Training

- Two Councillors attend
- Still need to find members are large to also attend

8.2 County Organizational Meeting

8.3 Fortis 2021 Franchise Presentation

8.4 Introductory letter from Minister Schultz

8.5 Letter from County to Minister Copping re Physician Shortage

8.6 Letter from Fox Creek to Minister Shandro re Victim Services

8.7 CFWR Letter to Council re Board Selection

2022-11-11 R. Bryan moved to accept correspondence as information.
CARRIED

8.0 NEW BUSINESS

9.1 STARS Funding Request

2022-11-12 M. Gauthier moved to continue STARS funding as the same \$760/year for the next four
CARRIED years 2022, 2023, 2024, and 2025.

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9.2 Advertising New Lots for Sale

- Due to the aerospace company De Havilland's interest in residential development in Strathmore for the upcoming new plant in western Wheatland County, the Village wants to pursue building interest in Standard's available residential lots for De Havilland to also consider in their residential planning.

2022-11-13 M. Gauthier moved to direct staff to look into way to encourage De Havilland to consider
CARRIED Standard as a location for residential lot development.

9.3 Municipal Indicator Results

- Review was positive, no red flag indicators.

9.4 Motion 2022-10-02 to Rescind

- Municipal Affairs advised motion 2022-10-02 be rescinded in that it does not involve budgetary matters and is therefore not under the jurisdiction of Council.
- The motion needs to be rescinded to show on record that Council does not interfere with administrative duties.

MOTION 2022-10-02 C. ALLARD RESCINDED

"C. Allard moved that the CAO is the only administrator to attend Village Council Meetings unless the Administrative Assistant is required."

9.5 Training from Municipal Affairs

2022-11-14 R. Bryan moved for CAO Yvette April to attend training for Municipal Officials as long as
CARRIED the Village Office remains open.

9.0 REPORTS

9.1 WADEMESA: A. Sommerfeldt – last mtg 10/17; next mtg 11/15

- 3,348 calls; a 20% decrease from this time last year attributed to fewer COVID calls and changes in dispatch
- Return to regular shifts has improved crew morale
- Still waiting for 2 Ambulances that have been ordered; there is a continental delay

10.2 WHMB: M. Gauthier – last mtg 10/13 & 10/27; next mtg 11/21

- Derek Wise reported on cost of the new lodge with 3 scenarios; a presentation for Village Council will be forthcoming
- Rick Laursen of the County Council no longer sits on the board

10.3 DDSWMA: C. Allard – last mtg 9/15; next mtg 11/17

- No report

10.4 WFCSS: R. Bryan – last mtg 10/26; next mtg 11/23

- Reviewed operations
- Trying to ramp up the Food Box program

10.5 WRC: M. Gauthier – last mtg n/a; next mtg 11/15

- No report

10.6 CFWR: R. Bryan – last mtg 11/3; next mtg 12/8

- Preliminary budget review – there are concerns about grants being available

10.7 DFWR Digital Economy: C. Allard – last mtg n/a; next mtg 12/13

- No report

10.8 Library: L. Casey – last mtg 11/3 CANCELLED; next mtg 11/15

- No report

10.9 Centennial: no meetings; funds are being paid out.

10.10 Internet: Admin

- No report

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- 10.11 PRMS Virtual Session: Adam Sommerfeldt – last meeting 11/3; next mtg n/a
- Palliser Municipality Group reporting findings of a 3rd party study regarding services and future. Conclusions of the study indicated that services provided by PRMS is worth \$45,000 and recommend an increase in their fees.
 - Standard is designated a medium sized community; medium sized communities are recommended to pay \$10,000/year. (Current fee is approximately \$6000/year)

11.0 OTHER BUSINESS

11.1 BYLAWS – none

11.2 IN-CAMERA (EXECUTIVE SESSIONS)

- Agenda item 11.2 was moved to 12.6 to accommodate members of the public attending the meeting.

11.3 Xmas Light Competition & Community Party

- Awaiting further information from Rockyford to coordinate dates.

12.0 COUNCILORS CONCERNS:

12.1 R. BRYAN

- No concerns

12.2 A. SOMMERFELDT

- Concerned about snow removal procedures this last week. Understands that the crew were in training and hopes their skills improve.
- Complaints from resident along 2nd Street W at corner of Frederick regarding snow drifts and wonders if the snow fence along that area can be improved.
 - Answer: too late to move or add a snow fence. PW will ensure the road is cleared adequately according to snow removal procedures.

12.3 C. ALLARD

- No Concerns

12.4 L. CASEY

- Suggestion to implement Roberts Rules into the Village Council Meeting procedures to improve efficiency.
- Respect the one speaker at a time practice

12.5 M. GAUTHIER

- Email invitation to attend the Alberta Municipalities Queen Platinum Awards night on December 4th, 2022

12.6 IN-CAMERA (EXECUTIVE SESSIONS)

2022-11-15 L. Casey moved to go in camera for legal purposes at 9:12pm as per MGA
CARRIED

2022-11-16 A. Sommerfeldt moved to leave in camera at 9:22pm.
CARRIED

13.0 ADJOURN 2022-11-17 C. Allard moved to adjourn the Regular Council Meeting at 9:25pm.
CARRIED

These minutes approved this 14th day of December, 2022.



Mayor



CAO