

Date: October 29, 2025

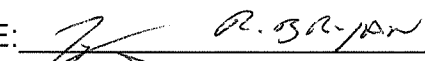
VILLAGE OF STANDARD


WAIVER OF NOTICE OF A SPECIAL MEETING OF COUNCIL  
CALLED UNDER AUTHORITY OF SECTION 194(4) OF THE  
MUNICIPAL GOVERNMENT ACT

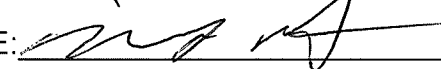
We, the undersigned member of the council of the Village of Standard hereby waive notice of a special meeting of council to be held at the Standard Village Office October 29, 2025 commencing at 7:00 PM for the purpose of discussing and acting upon the following items:

1. Organizational Meeting

Signed:

NAME:  Al. Bryan DATE: Oct 29/25

NAME:  DATE: Oct 29 '25

NAME:  DATE: Oct 29/25

NAME: Rhett Penney DATE: Oct 29/2025

NAME: Brian Petersen DATE: Oct 29/2025

**ORGANIZATIONAL MEETING MINUTES**  
**Standard Village Office**  
**Wednesday, October 29, 2025**

**PRESENT:**

- Councillor - Richard Bryan
- Councillor - Brandon Duffala
- Councillor - Martin Gauthier
- Councillor - Brian Pedersen
- Councillor - Rhett Penny
- CAO - Yvette April
- Assistant Admin - Laura Klassen

**1.0 - CALL TO ORDER**

Acting Chairperson, Y. April called the meeting to order at 7:15PM.

**2.0 – GUEST- Remove from 2026 Organizational Agenda**

**3.0 - NOMINATIONS**

3.1 – Mayor’s Office	
Y. April opened nominations for the Mayor’s Office.	
<ul style="list-style-type: none"><li>R. Bryan nominated M. Gauthier</li><li>R. Penny nominated B. Duffala</li></ul>	
Y. April called for motion to cease nomination	
25-10-29-01	Moved by R. Bryan to cease nominations for Mayor
CARRIED	
25-10-29-02	Moved by B. Pedersen that voting be done by secret ballot
CARRIED	
Y. April distributed ballots,	
L. Klassen collected and read out secret ballots: M. Gauthier 3 votes, B. Duffala 2 votes	
Y. April declared M. Gauthier Mayor	

3.2 – Deputy Mayor’s Office	
Y. April opened nominations for the Deputy Mayor’s Office	
<ul style="list-style-type: none"><li>M. Gauthier nominated R. Bryan</li><li>R. Penny nominated B. Duffala</li></ul>	
Y. April called for motion to cease nomination	
25-10-29-03	Moved by R. Bryan to cease nominations for Deputy Mayor
CARRIED	
25-10-29-04	Moved by B. Pedersen that voting be done by secret ballot
CARRIED	
Y. April distributed ballot	
L. Klassen collected and read out secret ballots: B. Duffala 3 votes, R. Bryan 2 votes	
Y. April declared B. Duffala Deputy Mayor	

Y. April turned the chair over to Mayor Gauthier

**4.0 – Oaths-**

Councillors M. Gauthier, R. Bryan, B. Pedersen, B. Dufflala, R. Penny signed Oath on October 23, 2025  
CAO Y. April signed Oath on October 23, 2025

**5.0 - Discussion of Duties**

5.1 – Appointments and Alternates	
25-10-29-05	Moved by M. Gauthier that Council Appointments and Alternates duties be assigned as listed below.
CARRIED	

Regular Meeting Committees	Councillor	Alternate
ARB Assessment Review Board	B. Pedersen	-
CFWR Community Futures Wild Rose	R. Bryan	R. Penny
DDSWMA Drumheller & District Solid Waste Management	B. Pedersen	B. Duffala
Disaster Services Committee	ALL COUNCILLORS	
ICF / IDP Intermunicipal Collaboration Framework / Intermunicipal Development Plan	B. Duffala	B. Pedersen
PRMS Palliser Regional Municipal Services	B. Duffala	R. Bryan
Standard Municipal Library	B. Duffala	R. Penny
SDAB Subdivision Development Appeal Board	B. Pedersen	-
Three Villages Meetings	ALL COUNCILLORS	
WADEMSA Wheatland & District Emergency Medical Services Association	M. Gauthier	R. Penny
WFCSS Wheatland Family & Community Support Services	R. Bryan	B. Duffala
WHMB – Wheatland Housing Management Body	M. Gauthier	-
WRC – Wheatland Regional Corporation	R. Penny	B. Pedersen
WREMP – Wheatland Regional Emergency Advisory Committee	B. Pedersen	B. Duffala
Wheatland Regional Partnership	ALL COUNCILLORS	
Ag Society AGM	R. Penny	-
Municipal Planning Commission	M. Gauthier, R. Bryan, B. Duffala	
Standard Community Facility Enhancement Society / Beautification Group / Memory Lane	R. Bryan	-
Standard Fire Department AGM	R. Penny	-
Standard Rodeo Society	R. Penny	-

## 6.0 - Council Meetings

6.1 – Date, Time & Location	
25-10-29-06	Moved by <b>R. Bryan</b> that regular council meetings be held the <b>2nd Wednesday</b> of every month at <b>7:00PM</b> at the Standard Village Office.
CARRIED	

6.2 – Procedural Changes	
<ul style="list-style-type: none"> <li>Convention in Calgary <ul style="list-style-type: none"> <li>Village councillors received an invite from MPE to their semi-annual Convention hosted in Calgary this November, 2025</li> <li>M. Gauthier recommends convention for growth of knowledge of Council</li> <li>No one attending this year, but will discuss further when budget is available</li> </ul> </li> <li>Village Emails and Personal Devices for Council <ul style="list-style-type: none"> <li>Has been discussed in council previously about the potential for a personal device (iPad/Laptop) to be purchased for each council member, only to be used for Village business.</li> <li>Agreed by Council that going paperless would be beneficial</li> <li>B. Duffala questions upfront cost and longevity of devices</li> <li>Each councillor to be assigned a Village email address for council and committee matters</li> <li>Council suggests not releasing personal cell phone for Council matters</li> </ul> </li> </ul>	
25-10-29-07	Moved by <b>M. Gauthier</b> that the procedural changes as discussed be accepted as presented.
CARRIED	

6.3 – Per Diem	
25-10-29-08	<p>Moved by <b>M. Gauthier</b> that the per diem for Council Meetings be paid as status quo until January, 1 2026, where then increase per diems to be increased to as listed below, and that mileage expenses be paid at the current Alberta Government rate.</p> <ul style="list-style-type: none"> <li>Per Diem until Dec. 31/2025: <ul style="list-style-type: none"> <li>Meetings less than 1 hour: \$40/meeting</li> <li>Regular and Committee meetings: \$80/meeting</li> <li>Meetings over 4 hours: \$120/meeting</li> </ul> </li> </ul>

	<ul style="list-style-type: none"> <li>Per Diem as of Jan. 1/2026: <ul style="list-style-type: none"> <li>Meetings less than 1 hour: \$40/meeting</li> <li>Regular and Committee meetings: \$120/meeting</li> <li>Meetings over 6 hours: \$200/meeting</li> </ul> </li> </ul>
CARRIED	

6.4 – Signing Authority	
25-10-29-09	Moved by <b>M. Gauthier</b> that Councillors <i>R. Bryan, B. Duffala, M. Gauthier, B. Pedersen, R. Penny</i> , and CAO <i>Y. April</i> to have signing authority for the Village.
CARRIED	

## 7.0 - Other Organizational Meeting Business

7.1 – Code of Conduct Review and Signing Remove from 2026 Organizational Agenda
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7.2 – Review Procedural Bylaw with Re-wording	
	<ul style="list-style-type: none"> <li>Council received a revised copy of Bylaw 2025-03 – Council Procedure Bylaw <ul style="list-style-type: none"> <li>Revised copy highlights wording/context issues in relation to recent enacting of Bill 50</li> <li>Proposed Bylaw number change from 2025-03 to 2025-07</li> </ul> </li> </ul>
25-10-29-10	Moved by <b>B. Duffala</b> to accept amendments to Bylaw 2025-03 as information as presented.
CARRIED	

7.3 – Appoint Auditor	
25-10-29-11	Moved by <b>B. Pedersen</b> to appoint <b>Gregory Harriman &amp; Associates</b> for the Annual 2025 Audit.
CARRIED	

7.4 – Records of Destruction for 2018	
25-10-29-12	Moved by <b>R. Bryan</b> to accept the records of destruction for 2018 as presented.
CARRIED	

7.5 – Review Strategic Plan
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7.6 – Review Asset Management Plan
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7.7 – Review 5-Year Operating and 3 Capital Plan	
25-10-29-13	Moved by <b>B. Duffala</b> to table Agenda Items 7.5, 7.6, 7.7 be reviewed at November Council meeting.
CARRIED	

7.8 – Ongoing Projects	
	<ul style="list-style-type: none"> <li>Sidewalk replacement</li> <li>Asphalt Replacement</li> <li>Tree Removal &amp; Replacement</li> <li>Campground Upgrades</li> <li>Esso Building</li> <li>Centennial Park Developments</li> <li>MEGP Grant – Solar</li> <li>FCM GHG Feasibility Study</li> <li>Nutrien Land Donation Industrial Park</li> <li>Frederick Extension Survey and Subdivision</li> <li>ACP Grant Application for Submit 2026</li> <li>STIP Grant for Industrial Project (Strategic Transportation Infrastructure Program)</li> <li>Memory Lane Beautification</li> </ul>
25-10-29-14	Moved by <b>R. Bryan</b> to table Ongoing Projects review to November Council meeting
CARRIED	

7.9 – Future Projects	
	<ul style="list-style-type: none"> <li>The Broadway Phase 2</li> <li>Frederick Ave Post Office to 2<sup>nd</sup> Street</li> </ul>

<ul style="list-style-type: none"> <li>Frederick Ave Extension 2<sup>nd</sup> Street to 3<sup>rd</sup> Street</li> <li>Industrial Project Phase 1 with Drainage Channel</li> </ul>	
25-10-29-15	Moved by <b>R. Bryan</b> to table Future Project Review to November Council meeting
CARRIED	

7.10 – CAO Performance Review	
25-10-29-16	Moved by <b>R. Bryan</b> to appoint <b>M. Gauthier</b> and <b>R. Bryan</b> to conduct CAO performance review for November 12, 2025
CARRIED	

7.11 – Village of Standard ½ Ton Truck	
<ul style="list-style-type: none"> <li>Council presented with RFD on Public Works' 2007 Ford F-150 Truck needing repairs</li> <li>RFD includes suggestion for retirement and replacement of vehicle, as Village has been repairing the vehicle for multiple years</li> </ul>	
25-10-29-17	Moved by <b>B. Pedersen</b> to accept Request for Decision as information to be reviewed at the November Council Meeting.
CARRIED	

7.12 – Policies Emergent Matters	
25-10-29-18	Moved by <b>M. Gauthier</b> that the Emergent Matters Policies be accepted as information to be reviewed at the November Council Meeting.
CARRIED	

7.13 – Council Orientation Extension	
<ul style="list-style-type: none"> <li>Prior to organizational meeting, CAO conducted Part 1 of orientation training for Councillor's R. Bryan, B. Duffala, M. Gauthier, B. Pedersen and R. Penney</li> </ul>	
25-10-29-19	Moved by <b>R. Penny</b> to accept extension of part 2 training of Council Orientation for up to 90 days from this day, October 29/2025.
CARRIED	

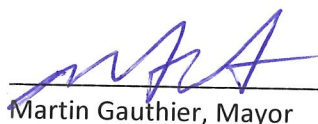
#### 8.0 - Next Organizational Meeting

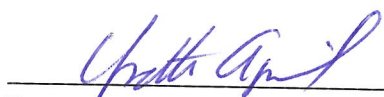
Next Organizational Meeting to be scheduled for Wednesday, **October 14<sup>th</sup>, 2026**.

#### 9.0 - Adjourn

25-10-29-20	Moved by <b>R. Penny</b> that the organizational meeting adjourn at <b>9:02PM</b> .
CARRIED	

These minutes were approved on the 12<sup>th</sup> day of November, 2025.

  
 Martin Gauthier, Mayor

  
 Yvette April, Chief Administrative Officer