

REGULAR COUNCIL MEETING  
Standard Village Office 7 pm  
Wednesday October 12, 2022

AGENDA Regular Meeting

- 1.0 CALL TO ORDER:**
- 2.0 AGENDA ADDITIONS:**
- 3.0 GUESTS Nathan Cooper**
- 4.0 PUBLIC WORKS & OFFICE MONTHLY REPORT**
- 5.0 MINUTES:** Regular Meeting September 14, 2022 Special Minutes Tuesday Sept 27<sup>th</sup>, 2022
- 6.0 UNFINISHED BUSINESS, BUSINESS ARISING FROM THE MINUTES, OR RFD'S**
  - 6.1 RFD - Fortis Franchise Fee
  - 6.2 RFD – Centennial Park Sign
  - 6.3 Lease Agreements, Sublets & Taxes
    - 6.3.1 Library
      - 6.3.1.1 Playschool
    - 6.3.2 Arena
      - 6.3.2.1 Concession
    - 6.3.3 Curling Club
      - 6.3.3.1 Carol's Bar
  - 6.4 RFD-Carol's Bar Patio
  - 6.5 CRISP Funding Update
  - 6.6 Authorized Signatures
  - 6.7 Councillor Concerns
    - 6.7.1 Tender for Ditchwork on 2<sup>nd</sup> Street West (Laycock)
    - 6.7.2 Tender for Firehall
    - 6.7.3 Stop Sign on Broadway
- 7.0 FINANCIAL REPORTS**
  - 7.1 FINANCIAL STATEMENT – Aug, Sept
  - 7.2 PAYMENT OF ACCOUNTS – Aug, Sept
  - 7.3 BVR – June, July, Aug, Sept
- 8.0 CORRESPONDENCE**
  - 8.1 Marigold
  - 8.2 Fortis
  - 8.3 Electricity & Natural Gas
  - 8.4 Fall Market Update
  - 8.5 DDSWMA
  - 8.6 Minister Shandro
  - 8.7 Wheatland Hospice Newsletter
- 9.0 NEW BUSINESS**
  - 9.1 Memo from Palliser Board
  - 9.2 Letter from Shadro
  - 9.3 WHMB Letters
- 10.0 REPORTS**
  - 10.1 WADEMSA: A. Sommerfeldt
  - 10.2 WHMB: M. Gauthier
  - 10.3 DDSWMA: C. Allard
  - 10.4 WFCSS: R. Bryan
  - 10.5 WRC: M. Gauthier
  - 10.6 CFWR: R. Bryan
  - 10.7 DFWR Digital Economy: C. Allard
  - 10.8 Library: L. Casey
  - 10.9 Centennial:
  - 10.10 Internet: Admin
- 11.0 OTHER BUSINESS**
  - 11.1 BYLAWS
  - 11.2 IN-CAMERA (EXECUTIVE SESSIONS)
- 12.0 COUNCILORS CONCERNS:**
  - 12.1 R. BRYAN
  - 12.2 A. SOMMERFELDT
  - 12.3 C. ALLARD
  - 12.4 L. CASEY
  - 12.5 M. GAUTHIER
- 13.0 ADJOURN**

# VILLAGE OF STANDARD REGULAR COUNCIL MEETING

Standard Senior Centre, 7 pm  
Wednesday October 12<sup>th</sup>, 2022

**PRESENT** Mayor Martin Gauthier  
Deputy Mayor Carol Allard  
Councillor Adam Sommerfeldt  
Councillor Larry Casey  
Councillor Richard Bryan  
  
CAO Yvette April  
Admin Jennifer Sommerfeldt

**GUEST** MLA Olds-Didsbury-Three Hills, Nathan Cooper

## CALL TO ORDER:

Mayor M. Gauthier called the Regular Council Meeting to order at 7pm

### 1.0 GUESTS: Nathan Cooper

MLA Nathan Cooper shared greetings and appreciation for the constituents, the recent Town Hall, the Centennial, and a recent meeting with Landowners over surface rights. He came looking to connect with constituents and learn about areas of mutual benefit or concern. The following areas of concern to mentioned by the Councillors: EMS, Police, continuance of sustainable MSI funding and providing grants to smaller municipalities for big projects like the Village's internet connection.

### 2.0 AGENDA ADDITIONS:

2022-10-01 L. Casey moves to adopt the Agenda as amended,  
CARRIED Add: 3.1 Assistant Administration  
Add: 3.2 Mayor Statement

2.1 Assistant Administration attending Council Meeting

2022-10-02 C. Allard moved that the CAO is the only administrator to attend Village Council  
CARRIED Meetings unless the Administrative Assistant is required.

<u>Yay</u>	<u>Nay</u>	<u>Recuse</u>
3	1	A. Sommerfeldt The current Administrative Assistant role is fulfilled by a family member.

2.2 Mayor Statement

Mayor M. Gauthier reminded everyone to review and follow the code of conduct.

### 3.0 PUBLIC WORKS & OFFICE MONTHLY REPORT

#### 3.1 PW

- Water main break on Christian & 1<sup>st</sup> Street W; was done in 1 day by Grays Ltd.
- Continuing to do Asset Management Data collection with J.Papp.
- Snow fence is being put up
- Winterizing campground will begin next week
- Residents water & sewer lines on Frederick Ave west of 1<sup>st</sup> Street are in bad shape.

#### 3.2 CAO

- Water line break on Christian at the main going to the industrial sub. A lot of water was lost in a short amount of time affecting the levels in the tanks at the water plant. I authorized WRC to give residents 1 hour to fill up buckets with water and then turn off the water till Gray's could arrive in the morning. Only residents between 1<sup>st</sup> and 2<sup>nd</sup> Street were affected including the industrial, which WRC had forgotten about. Martin, Brian and Yvette did the door knocking.
- Municipal Accountability Program (MAP) review which is on Oct 13<sup>th</sup> includes 2 pages of of bylaw, motions and agreements that had to be sent to them prior.

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- Spoke with BrownLee and they are looking into the AHRC and declaring someone vexatious
- Training with Munisoft on the software we use and learned many new functions.
- Attended REMP Advisory Committee Meeting with Councillor Casey on Oct 3<sup>rd</sup> at the county.

## 3.3 Admin Assistant

- Heritage Grant report has been submitted.
- Continued investigation and practice into the Onedrive for council meeting use
- Researched and compiled information requested by council specifically: Agenda bylaw, CRISP funding, Tax assessment, and leases with out non-profits.
- Clerical duties including: Munisoft training, RFDs, Village Newsletter, recording minutes, AP, RC, meeting agendas, and Land Title changes

## 4.0 MINUTES: Regular Meeting September 14, 2022 Special Minutes Tuesday Sept 27<sup>th</sup>, 2022

2022-10-03 L. Casey moved to adopt the September 14<sup>th</sup>, 2022 Regular Meeting minutes as  
CARRIED amended for grammar error.

2022-10-04 A. Sommerfeldt moved to approve the September 27<sup>th</sup> Special Meeting minutes.  
CARRIED as presented

## 5.0 UNFINISHED BUSINESS, BUSINESS ARISING FROM THE MINUTES, OR RFD'S

### 5.1 RFD - Fortis Franchise Fee

2022-10-05 A. Sommerfeldt moved to keep the Fortis Franchise fee at 0% for 2023.  
CARRIED

### 5.2 RFD – Centennial Park Sign

2022-10-06 M. Gauthier moved to accept the quote of \$875.00 from Worthington for the steel  
CARRIED reinforced concrete pad for the Centennial Sign.

### 5.3 Lease Agreements, Sublets & Taxes

#### 5.3.1 Library

##### 5.3.1.1 Playschool

- Information presented that the Library and Playschool are tax exempt due to being a non-profit.

#### 5.3.2 Arena

##### 5.3.2.1 Concession

- Information presented that the concession space, when sub-let to a for profit private business, that the concession is then a tax assessable space.

#### 5.3.3 Curling Club

##### 5.3.3.1 Carol's Bar

- Information presented that the lounge space, when sub-let to a for profit private business, that lounge is then a tax assessable space.

More information will be provided at the next Regular Meeting to better clarify the impact of the tax assessability and the AGM requirements.

### 5.4 RFD-Carol's Bar Patio

2022-10-07 L. Casey moved to close Development permit # 160009-20 for an outside patio as it is  
CARRIED no longer in compliance with the location and size of the original application.

- The patio has already been removed prior to the Regular Council Meeting.  
C. Allard agrees to fix the holes in the asphalt as soon as able.

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## 5.5 CRISP Funding Update

- Information presented indicating that there is still CRISP funding yet to be utilized. Council Members will discuss ideas at the next Regular Council Meeting.

## 5.6 Authorized Signatures

- Regarding defeated motion 2022-09-13
- The best practice to assign additional administrative staff signing authority or other authority roles is to pass a bylaw declaring the individual as a designated officer. More information is required.

## 5.7 Councillor Concerns

- 5.7.1 Tender for Ditchwork on 2<sup>nd</sup> Street West (Laycock) – no further report at the time of this meeting.
- 5.7.2 Tender for Firehall – no further report at the time of this meeting.
- 5.7.3 Stop Sign on Broadway – no further report at the time of this meeting.

## 6.0 FINANCIAL REPORTS

### 6.1 FINANCIAL STATEMENT – August & September 2022

2022-10-08 R. Bryan moved to approve the financial statement as presented.  
CARRIED

### 6.2 PAYMENT OF ACCOUNTS – August & September 2022

2022-10-09 R. Bryan moved to approve the payment of accounts as presented.  
CARRIED

### 6.3 BVR – June, July, August & September 2022

2022-10-10 C. Allard moved to approve the BVR as presented.  
CARRIED

## 7.0 CORRESPONDENCE

- 7.1 Marigold
- 7.2 Fortis
- 7.3 Electricity & Natural Gas
- 7.4 Fall Market Update
- 7.5 DDSWMA
- 7.6 Minister Shandro
- 7.7 Wheatland Hospice Newsletter

2022-10-11 L. Casey moved to accept the correspondence as information.  
CARRIED

## 8.0 NEW BUSINESS

### 8.1 Memo from Palliser Board

2022-10-12 M. Gauthier moved to accept the PRMS Board memo as information.  
CARRIED

### 8.2 Letter from Shadro

- Taken as information at this time with future action to be determined at a later date.

### 8.3 WHMB Letters

2022-10-13 C. Allard moved to accept the Minister Shandro's letter dated September 27<sup>th</sup>  
CARRIED Information.

2022-10-14 M. Gauthier moved to send the letter of support for Wheatland Housing application  
CARRIED for the New Horizons Seniors Grant.



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## 9.0 REPORTS

- 9.1 WADEMSA: A. Sommerfeldt – last mtg 9/20; next mtg 10/17
- There has been a 17.94% decrease in call volume due to not as many COVID calls and changes in the metro utilization
  - They are in negotiations to extend service
  - No more care flex shifts
  - Two new full-time employees have been hired
  - Health sciences have 1 issue left to negotiate and are waiting on AHS
  - Telus has a new 911 agreement coming that now includes connecting with 911 via text and video call.
- 10.2 WHMB: M. Gauthier – last mtg 9/15; next mtg 10/13
- Costs are going up
  - New lodge planning is on going
- 10.3 DDSWMA: C. Allard – last mtg 9/15; next mtg 11/17  
Last mtg Sept 20; Next mtg Oct 17th
- They are in contact with a company to do plastic and glass recycling that will take it and sort it.
  - Tour was great
  - Recent \$500 charge to someone who was illegally off-loading
- 10.4 WFCSS: R. Bryan – last mtg 9/28; next mtg 10/26
- Good Food Box is positive
  - Meals on Wheels will be modified due to rising costs
  - New programs are coming
- 10.5 WRC: M. Gauthier – last mtg n/a; next mtg 10/20
- 10.6 CFWR: R. Bryan – last mtg 10/6; next mtg 11/3
- One of the members won a prestigious national award for her programs.
- 10.7 DFWR Digital Economy: C. Allard – last mtg n/a; next mtg 11/13 (online)
- 10.8 Library: L. Casey – last mtg 10/3; next mtg 11/7
- Fundraising supper will be held on Friday, Oct 21<sup>st</sup>; changed from Ham and Oyster because there are no oysters available
- 10.9 Centennial: no further meetings
- Volunteer Supper is on October 27<sup>th</sup>
- 10.10 Internet: Admin
- Currently have 57 residents and businesses installed.
  - Current promotion: refer a friend and if that friend signs up, both get 1 month free
  - Connect still waiting for rural equipment to become available for purchase.

## 11.0 OTHER BUSINESS

- 11.1 BYLAWS – none at this meeting
- 11.2 IN-CAMERA (EXECUTIVE SESSIONS) – none at this meeting

## 12.0 COUNCILORS CONCERNS:

- The Organizational meeting scheduled for Monday, Oct 31<sup>st</sup> at the Standard Village Office at 5pm.
- 12.1 R. BRYAN
- Resident wondering how to report concerns about early morning music coming from a business.
    - Answer: report any concerns to the RCMP or to write a letter of complaint to the Village Office referring to the noise bylaw.

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- Due to aging appearance of the bridges on the walking path, could a program be adopted to keep up with their care, like an "adopt a bridge" program with the school?
  - Answer: the bridges are under the care of Memory Lane. Forward any ideas or concerns to Don Sundgaard, current chair of Memory Lane.

## 12.2 A. SOMMERFELDT

- Complaint about the unsightly appearance of the Telus building's site.

## 12.3 C. ALLARD

- Request for past goals and objectives listed on CAO employee review
  - Answer there is no hard copy of a past report

## 12.4 L. CASEY

- When is the campground being winterized?
  - Answer: end of October
- What is the procedure to remove/prevent farm vehicles from parking on the streets such as the large watering semi parked on 7<sup>th</sup> Ave E?
  - Answer: Bylaw infractions and complaints should be sent to the CAO office.

## 12.5 M. GAUTHIER


- No Concerns

## 13.0 ADJOURN

2022-10-15 L. Casey moved to adjourn the meeting at 10:00pm

CARRIED

These minutes approved this 12<sup>th</sup> day of November, 2022.

  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
CAO