

COUNCILLOR MEETING AGENDA
Standard Village Office - 7:00PM
Wednesday, November 12th, 2025

1.0 – CALL TO ORDER

2.0 – AGENDA ADDITIONS

3.0 – GUESTS

4.0 – ADMINISTRATION REPORTS

- 4.1. Public Works
- 4.2. Office
- 4.3. CAO Strategic/AM Plan

5.0 – MINUTES

- 5.1. October 8th, 2025 Regular Council meeting
- 5.2. October 29th, 2025 Organizational Meeting

6.0 – UNFINISHED BUSINESS

- 6.1. Industrial Project
- 6.2. ½ ton Evaluation
- 6.3. PRMS Pilot Project
- 6.4. Pump #3 quote
- 6.5. Request to purchase land
- 6.6. Cost for Ipads

7.0 – FINANCIAL REPORTS

- 7.1. October 2025

8.0 – CORRESPONDENCE

- 8.1. Strathmore Detachment Crime Stats
- 8.2. Rockyford Update
- 8.3. Letter from Minister
- 8.4. Email from President of ABmunis
- 8.5. Ad Men's Shed
- 8.6. Wheatland County Organizational letters
- 8.7. B. Gates letter to Premier
- 8.8. Fortis Congratulatory letter
- 8.9. FCSS Giving Back Gala
- 8.10. Provincial Priorities Act
- 8.11. SAEWA Welcome

9.0 – NEW BUSINESS

- 9.1. Bylaw: Council Procedural
- 9.2. Policies: Emergent Matters
- 9.3. Fortis Free invite to Convention
- 9.4. WFCSS request for donation
- 9.5. SDAB Training and Fact Sheet
- 9.6. Assessment 101 for EO
- 9.7. Comparison of Equalized Assessments
- 9.8. BUDGET 2026
 - a) Quote for Training Admin on Munisoft
 - b) Costs for Sewage Lagoon Fence
- 9.9 Centennial Park Lighting
- 9.10 Council Reports for Council Package

COUNCILLOR MEETING AGENDA
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10.0 – REPORTS

- 10.1. WADEMSA:
- 10.2. WHMB:
- 10.3. DDSWMA:
- 10.4. WFCSS
- 10.5. WRC:
- 10.6. CFWR:
- 10.7. Library:
- 10.8. WREMP:
- 10.9. PALLISER:

11.0 – ONGOING BUSINESS TABLED TILL READY FOR REVIEW

- 11.1. Dog Bylaw
- 11.2. Policies Handbook
- 11.3. Memory Lane
 - a) Land Acknowledgment
 - b) Gophers
 - c) Vehicle for watering
 - d) Esso Building
- 11.4. MPE Projects 2026
 - a) The Broadway Phase 2
 - b) Frederick Ave Post office to 2nd Street
 - c) Frederick Ave Extension 2nd Street to 3rd Street
- 11.5. AER
- 11.6. Nutrien land Donation
- 11.7. Sewage lagoon fence
- 11.8. WID Agreement
- 11.9. GHSD JUPA
- 11.10. Policy for Privacy Management Program
- 11.11. Strathmore ICF
- 11.12. County ICF
- 11.13. BUDGET

12.0 – COUNCILLOR CONCERNS

- 12.1. R. Penny
- 12.2. B. Pedersen
- 12.3. R. Bryan
- 12.4. B. Duffala
- 12.5. M. Gauthier
- 12.6. Orientation Part 2

13.0 – CLOSED SESSIONS in accordance with ATIA

- 13.1. Legal Opinion: Division 2 Section 32
- 13.2. Legal Opinion: Division 2 Section 32

14.0 – Adjourn

REGULAR COUNCILLOR MEETING MINUTES

Standard Village Office - 7:00PM

Wednesday, November 12th, 2025

PRESENT

Mayor Martin Gauthier
Deputy Mayor Brandon Duffala
Councillor Richard Bryan
Councillor Brian Pedersen
Councillor Rhett Penny
CAO Yvette April
Admin Laura Klassen

1.0 – CALL TO ORDER

Mayor Martin Gauthier called the meeting to order at 7:00pm

2.0 – AGENDA ADDITIONS

| | |
|---------------|------------------------------------------------------------------------------------------------------------------------------------------------|
| 2025-11-12-01 | Moved by R. Bryan to adopt the agenda as amended 9.9 - Centennial Park Lighting 9.10 - Council Meeting Reports 10.9 - Palliser Report |
| CARRIED | |

3.0 – GUESTS – No Guests

4.0 – ADMINISTRATION REPORTS

- 4.1. Public Works
Weed spraying
Cameras installed at shop
Campground closed and locked up – extra precautions taken to prevent vandalism
½ ton truck RFD
Quote for gates around sewage lagoon
Snow fencing
- 4.2. Office -
Meetings – Palliser and AB Municipal Electors List Webinar
Asst Admin – New hire:
Started mid-October
Bylaw Violations
Basic Admin training, AP, RC, filing, invoicing, document creation
Newsletter
Personal device research
- 4.3. CAO Strategic/AM Plan
New grant for Solar from Fortis for \$7,500.00
Waiting on Fortis to approve solar design to submit to MEGP to finalize their Grant.

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|---------------|-----------------------------------------------------------------------------|
| 2025-11-12-02 | Moved by R. Bryan to adopt the office and public works reports as presented |
| CARRIED | |

5.0 – MINUTES

5.1. October 8th, 2025 Regular Council meeting

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|---------------|--------------------------------------------------------------------------------|
| 2025-11-12-03 | Moved by R. Bryan to adopt October 8 th , 2025 minutes as presented |
| CARRIED | |

5.2. October 29th, 2025 Organizational Meeting

Minutes from October 29th checked for Council remuneration clarification

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|---------------|------------------------------------------------------------------------------------------------|
| 2025-11-12-04 | Moved by R. Bryan to adopt October 29 th , 2025 Organizational minutes as presented |
| CARRIED | |

COUNCILLOR MEETING MINUTES
Standard Village Office - 7:00PM
Wednesday, November 12th, 2025

6.0 UNFINISHED BUSINESS

6.1. Industrial Project

Council approved, September 10th, 2025. Arson's says not coherent, proposed scenario 2 but scenario 2 and 3 would be preferable for cost effectiveness.

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|---------------|------------------------------------------------------------------|
| 2025-11-12-05 | Moved by B. Duffala to table Industrial Project Tender till 2026 |
| CARRIED | |

6.2. ½ ton Evaluation

Village 2007 Ford F-150 RFD for repair or replace. Continue research for used vehicle

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|---------------|--------------------------------------------------------------------------------------------|
| 2025-11-12-06 | Moved by M. Gauthier to replace ½ ton leaf spring and new tires up to \$2900 in total cost |
| CARRIED | |

6.3. PRMS Pilot Project

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|---------------|------------------------------------------------------------------------------------------------------|
| 2025-11-12-07 | Moved by B. Duffala to allow PRMS to use Brown Lee as legal to provide information on Pilot Project. |
| CARRIED | |

6.4. Pump #3 quote

Quote came in under budget, totalling \$3,148.20, coming out of operating repairs

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|---------------|--------------------------------------------------------------|
| 2025-11-12-08 | Moved by R. Bryan to accept repair of pump #3 as information |
| CARRIED | |

6.5. Request to purchase land

Homeowner wanting to purchase un-serviced lot SW of property to consolidate with current property

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|---------------|------------------------------------------------------------------------------------------------------------------------|
| 2025-11-12-09 | Moved by B. Duffala that the Village retain the area in question of 6 lots to be used for future building development. |
| CARRIED | |

6.6. Cost for iPads

Council agrees that smaller lap tops would be the best option for intended use

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|---------------|------------------------------------------------------------------------|
| 2025-11-12-10 | Moved by R. Penny to table I pads till further information is received |
| CARRIED | |

7.0 – FINANCIAL REPORTS

7.1. October 2025

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|---------------|---------------------------------------------------------------------|
| 2025-11-12-11 | Moved by R. Bryan to accept October Financial Reports as presented. |
| CARRIED | |

M. Gauthier calls for a 5-minute recess at 8pm, meeting reconvened at 8:06pm.

8.0 – CORRESPONDENCE

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|---------------|-----------------------------------------------------------|
| 2025-11-12-12 | Moved by R. Penny to accept correspondence as information |
| CARRIED | |

9.0 – NEW BUSINESS

9.1. Bylaw: Council Procedural

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|---------------|--------------------------------------------------------------------------------------------|
| 2025-11-12-13 | Moved by R. Bryan to introduce 1 st reading of Council Procedural Bylaw 2025-07 |
| CARRIED | |

9.2. Policies: Emergent Matters

Policy: emergent matters to protect people or property be moved forward with not monetary limit

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|---------------|------------------------------------------------------------------------------|
| 2025-11-12-14 | Moved by B. Duffala to accept Policy 1202-2 approved 2023-08-09 as presented |
| CARRIED | |

COUNCILLOR MEETING MINUTES
Standard Village Office - 7:00PM
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9.3. Fortis invite to Convention

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|---------------|------------------------------------------------------|
| 2025-11-12-15 | Moved by M. Gauthier to accept invite as information |
| CARRIED | |

9.4. WFCSS request for donation

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|---------------|------------------------------------------------------------------------------------------------------|
| 2025-11-12-16 | Moved by B. Duffala to donate VIP Table sponsorship and attend WCFSS Give Back Gala November 21/2025 |
| CARRIED | |

9.5. SDAB Training and Fact Sheet

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|---------------|--------------------------------------------------------------------------|
| 2025-11-12-17 | Moved by R. Bryan to accept SDAB Training and Fact Sheet as information. |
| CARRIED | |

9.6. Assessment 101 for EO

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| 2025-11-12-18 | Moved by M. Gauthier to have B. Duffala and B. Pedersen attend Assessment 101 for Elected Officials training 11/26/2025. |
| CARRIED | |

9.7. Comparison of Equalized Assessments

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|---------------|-------------------------------------------------------------------|
| 2025-11-12-19 | Moved by R. Bryan to accept equalized assessments as information. |
| CARRIED | |

9.8. BUDGET 2026

a) Munisoft Quote

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|---------------|-----------------------------------------------------------------------------------------------------------|
| 2025-11-12-20 | Moved by B. Duffala to accept Quote for \$1,085.00 to train new administration staff on Munisoft software |
| CARRIED | |

b) Sewage Lagoon Gates

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|---------------|----------------------------------------------------------------------------|
| 2025-11-12-21 | Moved by B. Duffala to purchase metal verses wood gates for sewage logoon. |
| CARRIED | |

9.9. Centennial Park Lighting

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|---------------|------------------------------------------------------------------------------------------------------|
| 2025-11-12-22 | Moved by M. Gauthier to acquire quote from FORTIS to have streetlights installed at Centennial Park. |
| CARRIED | |

9.10. Council Reports

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|---------------|--------------------------------------------------------------------------------------------------------------------------------------------|
| 2025-11-12-23 | Moved by M. Gauthier to try submission of Councillor reports to the Google Drive no later than the Friday before the next Council meeting. |
| CARRIED | |

10.0 – REPORTS

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|----------------------------------------------------|------------------|------------------|
| 10.1. <u>WADEMSA</u> : M. Gauthier | Last: 10/02/2025 | Next: TBD |
| Nothing to report - last meeting prior to election | | |
| 10.2. <u>WHMB</u> : M. Gauthier | Last: 10/16/2025 | Next: 11/20/2025 |
| Nothing to report - last meeting prior to election | | |
| 10.3. <u>DDSWMA</u> : P. Pedersen | Last: 10/16/2025 | Next: 11/21/2025 |
| Nothing to report - last meeting prior to election | | |
| 10.4. <u>WFCSS</u> : R. Bryan | Last: 09/24/2025 | Next: 11/23/2025 |
| Nothing to report - last meeting prior to election | | |
| 10.5. <u>WRC</u> : R. Penny | Last: 09/17/2025 | Next: 11/25/2025 |
| Nothing to report - last meeting prior to election | | |
| 10.6. <u>CFWR</u> : R. Bryan | Last: 11/06/2025 | Next: 12/04/2025 |
| Orientation and organizational for new members | | |
| Man shed discussion | | |
| 10.7. <u>Library</u> : B. Duffala | Last: 11/03/2025 | Next: 12/01/2025 |
| Received lease and reviewing for endorsement | | |

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Ham and oyster dinner confirmed for November 28/2025
Increasing oyster cost to be covered by forthcoming donation
Budget revised and passed for 2026
Library open house to be scheduled for December 1/2025

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|------------------------------------|------------------|---------------|
| 10.8. <u>WREMP</u> : B. Pedersen | Last: CANCELLED | Next: TBD |
| 10.9. <u>Palliser</u> : B. Duffala | Last: 11/06/2025 | Next: 11/2026 |

Attended AGM with CAO, Favourable reports, now fully staffed
Beginning in 2026, will be initiating the Development Authority Pilot Program, assigning Palliser as Development officer for the municipalities of Standard, Linden, and Delia.
Will alleviate workload of Village office and ensure proper procedure is met with permits and safety codes
Requisition was estimated to increase to \$10,000, but was able to budget to keep requisition status quo as previous two years at \$8,800.
Election for board members to be elected at next meeting
Building permit statistics for Standard: 2024: 2 Permits valued at \$339,000, 2025: 7 Permits valued at over \$1.3 million

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|----------------------|----------|
| 2025-11-12-24 | Moved by |
| CARRIED | |

11.0 ONGOING TABLED TILL READY FOR REVIEW

- 10.10. Dog Bylaw
- 10.11. Policies Handbook
- 10.12. Memory Lane
 - a) Land Acknowledgment
 - b) Gophers
 - c) Vehicle for watering
 - d) Esso Building
- 10.13. MPE Projects 2026
 - a) The Broadway Phase 2
 - b) Frederick Ave Post office to 2nd Street
 - c) Frederick Ave Extension 2nd Street to 3rd Street
- 10.14. AER
- 10.15. Nutrien land Donation
- 10.16. Sewage lagoon fence
- 10.17. WID Agreement
- 10.18. GHSD JUPA
- 10.19. Policy for Privacy Management Program
- 10.20. Strathmore ICF
- 10.21. County ICF
- 10.22. BUDGET

| | |
|----------------------|-------------------------------------------------------------------------|
| 2025-11-12-25 | Moved by B. Pedersen to table ongoing business to next Council meeting. |
| CARRIED | |

12.0 – COUNCILLOR CONCERNS

- 12.1. R. Bryan: None
- 12.2. B. Duffala: None
- 12.3. M. Gauthier: None
- 12.4. R. Penny: Property at the end of 3rd St – Moving to MPC
- 12.5. B. Pedersen: None
- 12.6. Orientation Part 2

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|----------------------|-----------------------------------------------------------------------------------------|
| 2025-11-12-26 | Moved by B. Duffala to table Part 2 of Municipal Councillor orientation to next meeting |
| CARRIED | |

13.0 – CLOSED SESSIONS

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|----------------------|-------------------------------------------------------------------------------------------|
| 2025-11-12-27 | Moved by R. Bryan to go into closed session at 8:45pm in accordance with ATIA Div2 Sec 32 |
| CARRIED | |
| 2025-11-12-28 | Moved by M. Gauthier to come out of closed session at 9:11pm |
| CARRIED | |

COUNCILLOR MEETING MINUTES
Standard Village Office - 7:00PM
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13.1. Legal

| | |
|---------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 2025-11-12-29 | Moved by R. Bryan to commence municipal acquisition of Plan 2540AM, Block 1, Lots 1 and 2, municipally described as 721 The Broadway Street (the "Residential Parcel") |
| CARRIED | |

13.2. Legal


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|---------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 2025-11-12-30 | Moved by R. Bryan to commence municipal acquisition of Plan 2540AM Block 2, Lots 1-6, municipally described as 718 The Broadway Street (the "Bar/Hotel Parcel") |
| CARRIED | |

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|---------------|------------------------------------------------------------------------------------------------------------|
| 2025-11-12-31 | Moved by M. Gauthier to have Admin clarify possession date to secure buildings under Municipal Acquisition |
| CARRIED | |

14.0 – Adjourn

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|---------------|---------------------------------------------------|
| 2025-11-12-32 | Moved by B. Pedersen to adjourn meeting at 9:15pm |
| CARRIED | |

These minutes approved this 10th day of December, 2025.



Martin Gauthier, Mayor



Yvette April, CAO