

REGULAR COUNCIL MEETING
Standard Village Office, 7pm
Wednesday, April 9th, 2025

READ >>> “Tonight’s Regular Council Meeting is being live streamed.
Audio & Visual devices in use and will record this meeting. ”

1.0	CALL TO ORDER
2.0	AGENDA
3.0	GUEST 3.1 7pm Gregory Harriman & Assoc Shelley Harriman & Jenna 3.2 8pm Memory Lane Power D. Sundgaard
4.0	REPORTS 4.1 PUBLIC WORKS & OFFICE 4.2 Strategic & AM
5.0	MINUTES 5.0 Regular minutes
6.0	UNFINISHED BUSINESS, BUSINESS ARISING FROM THE MINUTES 6.1 Lot Sales Update Onsite Placards 6.2 Project 2025 Phase I - II 6.3 Project Industrial 6.4 a) Library Bylaw b) Waterline Break/ Insurance 6.5 SRFA Lease Agreement 6.6 Appoint Marigold Board Member 6.7 Lttr to/fr Minister Health 6.8.1 Insurance 60/day Notice Library 6.8.2 Insurance 60/day Notice Curling
7.0	FINANCIAL REPORTS
8.0	CORRESPONDENCE 1.0 Lttr fr Minister re Tabulators 2.0 Education Property Tax 3.0 Policing QA 4.0 CFWR YETI Program 5.0 RCMP Online Groups Exploiting 6.0 Calgary Housing Stats

9.0	NEW BUSINESS 9.1 Inter Municipal Agreement 9.2 Rodeo Society Sponsorship 9.3 WHMB Audited Financials 9.4 Stop sign Broadway & Frederick 9.5.1 WID One Year Extension 9.5.2 WID Intent to Negotiate
10.0	REPORTS 10.1 WADEMSA: M. Worthington 10.2 WHMB: M. Gauthier 10.3 DDSWMA: L. Casey 10.4 WFCSS: R. Bryan 10.5 WRC: M. Gauthier 10.6 CFWR: R. Bryan 10.7 Library: L. Casey 10.8 Solar Proposal 10.9 RCMP Stats 10.10 WREMP
11.0	ONGOING BUSINESS 11.1 Bylaws / Policies a) Policies submitted March 12 b) Policies New Batch April 9 th c) Public Notification Bylaw d) Rescind e) Advertise f) Council Procedure Bylaw 11.2 Budget 2025 Draft #3 a) Cab Mower/Mower b) Advertising Strathmore now c) LPRT Training Costs 11.3 CAO Collaboration meeting
12.0	COUNCILORS CONCERNS: 12.1 R. Bryan 12.2 L. Casey 12.3 M. Worthington 12.4 M. Gauthier
13.0	CLOSED SESSION 13.1 Legal Hotel 13.2 County Funding Agreement & Letter dated April 19, 2022
14.0	ADJOURN

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PRESENT Mayor Martin Gauthier
Deputy Mayor Mike Worthington
Councillor Larry Casey
Councillor Richard Bryan
CAO Yvette April
Admin Jennifer Sommerfeldt

GUEST 7pm Gregory Harriman & Assoc: Shelley Harriman & Jenna
8pm Memory Lane: D. Sundgaard

- 1. CALL TO ORDER:
Mayor M. Gauthier called the meeting to order at 7:00pm.
- 2. AGENDA ADDITIONS:

2025-04-01	R. Bryan moved to adopt the agenda as amended: 11.f Council Procedure Bylaw CARRIED
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- 3. GUESTS:

3.1 Gregory Harriman & Associates: Shelley Harriman only; Jenna did not attend
Presented the completed audit for the Village. The Village is in good standing and there are no concerns.

2025-04-02	M. Gauthier moved at 7:48pm to move to closed session under FOIP, Division 2, Exceptions to Disclosure, section 26, audits. CARRIED
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Return to regular session at 7:52pm

2025-04-03	M. Worthington moved to accept the 2024 Consolidated Financial Statement as presented by Gregory Harriman and Associates. CARRIED
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3.2 Memory Lane: B. VanLaar, M. Zaleschuck, & Larry Nielsen; Don Sundgaard did not attend
Presented the estimate for moving the power from the old recycle building (now sold) to the transformer at the Old Hall (125 Frederick Ave) and from there to the speeder shack for Memory Lane’s use. Estimate includes: Fortis at \$5500 and Materials at \$1200.

2025-04-04	L. Casey moved to pay up to \$6700 to cover the costs of Fortis and materials for Memory Lane moving power. CARRIED
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- 4. 4.1 PUBLIC WORKS & OFFICE MONTHLY REPORT:

Public Works

- Ditch clean up
- Industrial park potholes filled with crushed asphalt
- Christian Ave was graded
- Cemetery road was graded
- Culverts unplugged

Administration

- Huge Munisoft General Ledger conversion upgrade – delaying the creation of reports
- Campspot is live and there are already reservations made
- Attended a presentation on an additional quote for the Solar Project
- Meeting with 8760 regarding the power and the effect joining a Solar Club will have on that
- Assessments are loaded and ready to test the budget
- Assisted the auditors

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- Met with Strathmore Now regarding website design and advertising

2025-04-05	L. Casey moved to accept the Public Works and Office Report as presented. CARRIED
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4.2 STRATEGIC PLAN & ASSET MANAGEMENT:

Asset Management

- Primary focus has been to work the AM Plan and Schedules into the Budget with references that make each expense synced with the plan's best practices.

Strategic Plan

- Solar Project Update:
 - Three quotes and project plans were reviewed
 - The Broadway Group Building will not be included in the plan; the size and usage double the size of the solar project needed – not feasible to include it into the Village's plan.
 - The FCM Grant was submitted
 - A New grant was discovered – the Municipal Electricity Generation Program
 - A system that is under 150KWh is preferred – get a better rate from the Solar Club
 - Street lights are not permitted to be part of Solar – as per Fortis directions
 - A ground mounted system by the Esso Building would require a transformer upgrade and probably other infrastructure improvements
 - The Arena infrastructure is already capable of handling the capacity of a system on their roof
 - Reminder: ATCO grant must be used by 2026
 - Presented 4 possible ways to pay for the solar system if all groups contribute, using Terralta's proposal numbers.

2025-04-06	R. Bryan moved to direct staff to meet with non-profit groups for the point of discussing the solar proposal. CARRIED
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2025-04-07	M. Worthington moved to accept the Strategic Plan and Asset Management report as presented. CARRIED
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5. MINUTES:

2025-04-08	L. Casey moved to adopt the minutes of the Regular Council meeting March 12 th , 2025. CARRIED
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6. UNFINISHED BUSINESS, BUSINESS ARISING FROM THE MINUTES, OR RFD's

6.1. Lot Sales Update – signs have been ordered

2025-04-09	M. Worthington moved to accept as information . CARRIED
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6.2. Project 2025 Phase I and II – discussed with 11.2 Budget

6.3. Project Industrial – discussed with 11.2 Budget

6.4. A) Library Bylaw B) Waterline Break/Insurance

- Administration provided information to clarify that if the waterline had been insured, it would not be covered because the coverage available is only for loss of damage as the result of an insured peril.
- Administration provided information regarding the Community Services contributions for Libraries in the MGA, and the role of Library Boards as managers in the Libraries Act. It was also noted that the Library Board are not tenants to the Village.

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2025-04-10	M. Gauthier moved to meet with Chair and Vice Chair to discuss budget for next year. CARRIED
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2025-04-11	M. Worthington moved to instruct the staff to have a discussion with the Library Board and all other groups that are managing out buildings about asset management and other responsibilities under their lease to ensure the buildings are well maintained into the future. CARRIED
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6.5. SRFA Lease Agreement

2025-04-12	R. Bryan moved to table till Agreement is drafted. CARRIED
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6.6. Appoint Marigold Board Member

2025-04-13	L. Casey moved to appoint John Getz to the Marigold Library Board for the Term Expiry date Dec 31, 2027. CARRIED
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6.7. Letter to/from Minister Health – the letter supporting the Frontier Diagnostics CT scan should be sent to AHS, not the Minister of Health.

2025-04-14	R. Bryan moved to accept the Letter of response from Minister of Health in support of Frontier Diagnostics CT Scan. CARRIED
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6.8. 1. Insurance 60/day Notice Library 2. Insurance 60/day Notice Curling

2025-04-15	M. Worthington moved to accept the 60-day notice from ABMuni's sent to the Library and Curling Clube to lower the risk of potential claim. CARRIED
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7. FINANCIAL REPORTS

2025-04-16	L. Casey moved to adopt the March Financials as presented. CARRIED
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8. CORRESPONDENCE

2025-04-17	L. Casey moved to accept the Correspondence as information. CARRIED
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9. NEW BUSINESS

9.1. Inter Municipal Agreement

2025-04-18	R. Bryan moved to accept the Inter Local Municipal Agreement for Weed Inspection with the Wheatland County as presented. CARRIED
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9.2. Rodeo Society Sponsorship

2025-04-19	L. Casey moved to sponsor the Standard Rodeo Society Youth Rodeo on June 21 & 22, 2025 for \$1000. CARRIED
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9.3. WHMB Audited Financials

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2025-04-20	M. Worthington moved to accept the WHMB Audited Financial as information. CARRIED
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9.4. Stop sign Broadway & Frederick

2025-04-21	L. Casey moved to approve Public Works to add a new STOP sign on the corner of northbound Frederick & Broadway and remove the STOP sign on the westbound corner of Frederick Ave & Broadway. CARRIED
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9.5. 1. WID One Year Extension 2. WID Intent to Negotiate

2025-04-22	M. Gauthier moved to extend current WID Agreement for one year. CARRIED
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2025-04-23	R. Bryan moved to have administration initiate negotiations with WID for the new agreement to be presented to Council for approval. CARRIED
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10. REPORTS

- 10.1. WADEMSA: M. Worthington last: 4/7 next: 5/5
- Several members are retiring
 - New CFO is hired
 - Good call volumes
 - Wheatland County and Strathmore want separate service agreements – this will be handled at the board level
 - Retirement and long time service gifts being acquired
 - Corporate atmosphere at WADEMS is good; staff are happy
 - Wheatland & Strathmore fire chiefs want contracts
 - There is a question about AHS taking over and not using contractors like WADEMSA – M. Worthington proposed suggesting to WADEMSA board that all communities serviced by WADEMSA write letters of support to AHS for WADEMSA. Council agreed with the proposal; he will bring back the result of the suggestion to the next meeting.
 - Audit was good
- 10.2. WHMB: M. Gauthier last: 3/20 next: 4/17
- 5 members attended the convention
 - Committee working on a major emergency response plan – ongoing
- 10.3. DDSWMA: L. Casey last: 2/20 next: 4/17
- No new report
- 10.4. WFCSS: R. Bryan last: 3/26 next: 4/23
- Good response to Good Food Boxes – increases in demand
 - Cooking programs with kids
- 10.5. WRC: M. Gauthier last: 3/26 AGM next: 4/16
- Lots of very good information
 - Information regarding the designation of the board sent to lawyers for interpretation and legal council; questions about being a director of shareholders vs a municipal board representation and how this impacts meetings and governance.
- 10.6. CFWR: R. Bryan last: 4/3 next: 5/22
- Summer budget
 - Unrecoverable loans

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2025-04-28	M. Gauthier moved to rescind Public Notification Bylaw 2023-03 for failure to hold Public Hearing after 1 st Reading. CARRIED
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E) Advertise

2025-04-29	R. Bryan moved to advertise and schedule public hearing on Bylaw 2025-02 Public Notification Bylaw at the May 14 th Council Meeting. CARRIED
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F) Council Procedure Bylaw

2025-04-30	R. Bryan moved First Reading on Council Procedure Bylaw 2025-03. CARRIED
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2025-04-31	L. Casey moved Second Reading on Council Procedure Bylaw 2025-03. CARRIED
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2025-04-32	M. Gauthier moved to introduce Third Reading on Council Procedure Bylaw 2025-03 CARRIED UNANIMOUSLY
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2025-04-33	R. Bryan moved Third and Final Reading on Council Procedure Bylaw 2025-03. CARRIED
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11.2. Budget 2025 Draft #3

A) Cab Mower/Mower – administration will prepare more information about trading the mower for zero-turn mowers this year.

B) Advertising Strathmore Now – information regarding Strathmore Now's website and advertising design.

C) LPRT Training Costs – Free until the Fall; Councillors need to sign up to attend.

Budget meeting set for April 22nd at 6:30pm

11.3. CAO Collaboration meeting – next meeting 4/15

12. COUNCILORS CONCERNS:

12.1. R. Bryan:

- Melting snow – rock/gravel left accumulated in the grassy boulevards from snow removal. Resident concerned with possible damage to vehicles and lawn mowers. Whose responsibility is it to these boulevards up?
 - Answer: Community Standards Bylaw – boulevards are the responsibility of the home owners.
- Snow Removal at Memory Lane – concerns shared that snow clearing on the walking path lifted/damaged boards on the bridges creating tripping hazards.
 - Answer: Memory Lane will care for the bridges and the walking path.

12.2. L. Casey: none

12.3. M. Worthington: none

12.4. M. Gauthier:

- Speed sign on the north end of the Village is not working
- The Village Newsletter had an error in the meeting report for the February 12th motion to send a letter of support for the new lodge. The report listed that the motion passed, but it actually failed.
 - Administration will publish a correction in the next newsletter

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- Water by the Hall and Ball Diamonds is puddling in the ditch – makes for a mosquito breeding ground.

2025-04-34	L. Casey moved to accept the Councillor concerns. CARRIED
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13. CLOSED SESSION: 9:32pm

2025-04-35	R. Bryan moved to go in closed session at 9:37pm under FOIP, Div 2, Exceptions to Disclosure, s. 27 privileged information. CARRIED
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Return to regular session at 9:56pm

2025-04-36	M. Worthington moved to direct staff to continue dialogue with Wheatland County regarding the infrastructure grant. CARRIED
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2025-04-37	M. Worthington moved to instruct staff to organize a meeting with Rockyford at the earliest possible opportunity to discuss the letter. CARRIED
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14. ADJOURN

M. Worthington moved to adjourn at 9:58pm.

These minutes approved this 14th day of May, 2025.



Mayor



CAO